

# Submission Guidelines

Version 3

## European Journal of Theology

### Aims and Scope

*The European Journal of Theology* (EJT, founded in 1992) is a scholarly evangelical journal, exploring the faith once delivered to the saints, the Gospel, in response to the rapid transformations in post-Christian Europe. EJT is published by the Fellowship of European Evangelical Theologians, whose aim is the innovation of Christianity in Europe through the promotion and encouragement of the study of evangelical theology. EJT is offered as a service to the evangelical theological community and to the wider church.

EJT is interested in publishing articles on any area of theology by evangelical theologians. We especially encourage submissions by European authors working in Europe, more specifically those outside the Anglo-Saxon and German regions.

All articles are double-blind peer-reviewed and each issue contains numerous book reviews. The intended readers are teachers in theological schools, other theologians, ministers and students.

### Publication Ethics

Amsterdam University Press and the editors of *The European Journal of Theology* endorse the COPE (Committee on Publication Ethics) guidelines and will pursue cases of suspected research and publication misconduct (e.g. falsification, unethical experimentation, plagiarism, inappropriate image manipulation, redundant publication). By submitting an article for review to this journal, the editors and the publisher will understand the author agrees to adhere to the principles and practices as set out by COPE. For further information about the COPE principles on publication ethics, please see <http://www.publicationethics.org>.

### Editorial Procedure

Submitted manuscripts are read by members of the editorial board, who decide whether to accept them for peer review. Once accepted for peer review, the anonymised version is read by two external reviewers (double blind peer review), who report to the editorial board. The editorial board decides whether to accept, conditionally accept or reject the manuscript. If the article is conditionally accepted, it will be returned to the author for revision, upon which the editors take the final decision to accept or reject the article for publication. Authors will need to sign a Consent-to-Publish Agreement prior to publication.

The editors will endeavour to review articles as quickly as possible, but they are reliant on the availability of suitable referees.

To expedite the review process it is important that authors follow the directions given in this document and address any recommendations given in the review reports in a separate document when they submit their revised manuscripts to the managing editor.

## Copyright

Authors keep the copyright to their articles but are required to sign a Consent-to-Publish form, which can be downloaded from the AUP website [here](#).

It is the author's responsibility to seek permission for the use of any copy-righted materials from the rights-holders and pay for any fees required. If in doubt if permission is needed, they should contact the publisher (details below).

## Article submission

Articles for consideration by the editors should be sent to **Revd Dr Pieter J. Lalleman**, [editor@feet-europe.org](mailto:editor@feet-europe.org).

Articles should not preferably be between 5000 and 7000 words (including references). For illustrations please subtract 400 words per page (e.g. half page illustration, minus 200 words). The journal accepts articles written in (British) English, German and French. Contributions in other languages (especially Spanish and Russian) will be considered for occasional publication. Please send your article as a Microsoft Word file.

Document settings should be as follows:

- Font: Times Roman 12pnt (header 14 pnt)
- line spacing: single throughout, apart from before and after indented quotations (see 9 below)
- alignment: left
- margins: 2.5 cm top and bottom, 3.00 cm left and right
- no page numbers, no hidden foot or header texts
- indent new paragraphs; don't insert blank lines
- use short headers at regular intervals

The following should be submitted with the article:

- the name and complete contact details of the author, the abstract, keywords and any acknowledgement texts
- A list of works (bibliography) cited at the end of the article

In the interest of blind peer-review, authors should not refer to themselves in the article.

The European Journal of Theology (EJT) is committed to a broadly evangelical point of view. Articles should be relevant to theologians such as researchers, seminary teachers and educators all over Europe. References to people like your national poets (e.g. Shakespeare) are unlikely to make sense to people in other parts of Europe.

For references and general principles of style, the journal uses the **Shortened Footnote system** and complete references in the list of cited sources. Examples are given below. Detailed instructions can be found in the style guide.

When an article is accepted for publication, it is the responsibility of the author to apply the style and language requirements.

Submissions should include an abstract of not more than 150 words and 5-8 keywords that describe the subject of the article. The abstract will be translated into the Journal's other languages. If the author can provide such a translation, they are free to do so.

A list of citations/bibliography should be included to allow cross-referencing by [CrossRef](#).

Books are referred to by

- Author's surname and first name (or initials)
- Title of book in italics
- Place of publication
- Name of publisher
- Date of publication

Examples:

Colwell, John E., *Living the Christian Story. The distinctiveness of Christian ethics* (Edinburgh and New York: T & T Clark, 2001)

Barton, John (ed.), *The Biblical World*, 2 vols. (London and New York: Routledge, 2002)

Williamson, P.R., *Abraham, Israel and the Nations. The patriarchal promise and its covenantal development in Genesis* (JSOTS 315; Sheffield: Sheffield Academic Press, 2000)

Bauckham, Richard J., and Carl Mosser (eds), *The Gospel of John and Christian Theology* (Grand Rapids and Cambridge: Eerdmans, 2007)

Note the following details:

- Surnames are not capitalised
- Any subtitle follows a full stop
- Place of publication, publisher and date all come in brackets
- Within the brackets, place of publication is followed by a colon
- Publisher's name is followed by a comma and the date of publication

The convention for articles is:

Journal articles: Hetty Lalleman, 'The Suffering of the Prophet Jeremiah', *Evangel* 6.2 (1988) 5-7.

Essays in book: Hetty Lalleman, 'Ethik des Alten Testaments' in H.H. Klement und J. Steinberg (Hrsg.), *Themenbuch zur Theologie des Alten Testaments* (Wuppertal: Brockhaus, 2007) 237-255.

Articles in reference work: Donald J. Wiseman, 'Babylon' in G.W. Bromiley (ed.), *International Standard Bible Encyclopaedia* Vol. 1 (Grand Rapids: Eerdmans, 1979) 384-391.

Note the following details:

- No use of p. or pp.

- Editor's name precedes book title
- Provide the addresses of any **websites** used, including titles of any subsidiary pages, and give the date you accessed the website. Where available, also provide details of author, date and page numbers, as for books or articles.  
Example: [www.evangelicaltextualcriticism.blogspot.com/](http://www.evangelicaltextualcriticism.blogspot.com/) [accessed 19/01/2020]

For **footnote references** use the following abbreviated style: author's surname: year of publication, page number. Avoid the use of *ibid.* and of *op.cit.*

Examples:

Colwell 2001: 26.

Lalleman 2007: 240-243.

## *Quotations*

Quotations of not more than two lines in length are contained in the body of the text and marked out by quotation marks. Quotations of three lines and longer are put in a separate indented paragraph, without the use of quotation marks.

## *Supplementary Media*

It is possible to add electronic supplementary materials, including supporting applications, high-resolution images, background datasets, sound or video clips, large appendices, data tables and other items that would not be suitable for inclusion in the article PDF. If you have such files, please consult with the managing editor or the production editor at AUP to see what is possible. Supplementary files supplied will be published online at FigShare ([www.figshare.com](http://www.figshare.com)), with references to and from the journal.

## *Transcriptions*

**Greek and Hebrew** words are preferably transliterated unless use of the actual Greek or Hebrew font is essential.

## *Further considerations*

Keep the use of **Capitals** to a minimum. Note in particular the following:

- 'Bible' but 'biblical'
- 'Calvin's doctrine of the Church' but 'Calvin's view of the local church'
- In English references to the divine persons are not normally capitalised: he, his, him rather than He, His, Him

## Production

When the final version of your article has been completely accepted, it will be sent for production to a staff member at AUP. The manuscript will be formatted by a professional typesetter and you will receive a PDF proof for checking. You are urged to check and return the proof within the given time period to the managing editor. Typographical and factual errors should be indicated in the PDF using the Comment and Mark-up toolbar in Acrobat Reader. Please note that only minor changes to the text are permitted at this stage, so make sure you have carefully read the manuscript before submitting it for production.

## Publication

*The European Journal of Theology* is published in print and online. Articles will be published on the Amsterdam University Press online journals environment. A link can be found on the journal webpage <https://www.aup-online.com/content/journals/09602720>.

Amsterdam University Press offers Gold Open Access to those authors who are required to publish their work in Open Access. The Article Processing Charge (APC) for publication in EJT is EUR 750. Authors who would like to publish in Open Access should let the editor know when submitting the article for review or after acceptance of the article for publication. More information on Open Access at AUP can be found [here](#).

[Authors should also check our policy on self-archiving and green open access.](#)

## Promotion

When your article has been published you want people to know about it. This is what you can do to help potential readers find your work:

- Share a link to the article on the AUP/IngentaConnect platform. Add the link to your email signature!
- Mention it through your social media
- Add a link to your personal webpage to the AUP website. We collect usage data here so the more people access the article on the official platform, the more information we have.

A journal flyer is available on the AUP website. Here you will also find a Library Recommendation form for print subscriptions to the journal.

## Contacts

Managing Editor: Revd Dr Pieter J. Lalleman, [editor@feet-europe.org](mailto:editor@feet-europe.org)

Contact at AUP: Irene van Rossum, [i.vanrossum@aup.nl](mailto:i.vanrossum@aup.nl)