Submission Guidelines

Heritage, Memory and Conflict Journal

Aims and Scope

Heritage, Memory and Conflict Journal (HMC) is an international, peer-reviewed, Open Access journal that critically analyses the tangible and intangible remnants, traces and spaces of the past in the present, as well as the remaking of pasts into heritage and memory, including processes of appropriations and restitutions, significations and musealization and mediatisation. This interdisciplinary journal addresses the dynamics of memory and forgetting, as well as the politics of trauma, mourning and reconciliation, identity, nationalism and ethnicity, heritage preservation and restoration, material culture, conservation and management, conflict archaeology, dark tourism, diaspora and postcolonial memory, terrorscapes, migration, borders, and the mediated re-enactments of conflicted pasts.

HMC covers the fields of memory studies, cultural studies, museum studies, arts and media and performative studies, postcolonial studies, ethnology, Holocaust and genocide studies, conflict and identity studies, archaeology, material culture and landscapes, conservation and restoration, cultural, public and oral history, critical and digital heritage studies. By crossing academic, artistic and professional boundaries, the journal aims to offer an interdisciplinary space for the rich scholarship in these fields, and to contribute to a better understanding of the extent to which memory sites and discourses operate as vehicles at local, national and transnational levels.

Publication Ethics

Amsterdam University Press and the editors of this journal endorse the COPE (Committee on Publication Ethics) guidelines and will pursue cases of suspected research and publication misconduct (e.g. falsification, unethical experimentation, plagiarism, inappropriate image manipulation, redundant publication). By submitting and article for review to this journal, the editors and the publisher will understand the author agrees to adhere to the principles and practices set out by AUP's Ethics and Malpractice Statement as published **here** (https://www.aup-online.com/ethics).

Artificial Intelligence

Authors should read and comply with our AI statement and guidelines as published on **AUP.nl**.

Editorial Procedure

This journal uses a double-anonymous peer review process, which means that both reviewer and author's names are concealed throughout the review process. To facilitate this, authors need to ensure that their manuscripts are prepared in a way that does not reveal their identity. The editorial board decides whether to accept, conditionally accept or reject the manuscript. If the article is conditionally accepted, it will be returned to the author for revision, upon which the editors take the final decision to accept or reject the article for publication. Authors will need to sign a Consent to Publish Agreement prior to publication.

The editors will endeavour to review your article as quickly as possible, but they are reliant on the availability of suitable referees. To expedite the review process, it is important to follow the directions given in this document and address any recommendations given in the review reports in a separate document when you submit your revised manuscript to the managing editor.

Copyright

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Open Access Policy

This journal provides immediate open access to its content on the principle that making research freely available to the public supports a greater global exchange of knowledge. The journal is financially supported by the Amsterdam School for Heritage, Memory and Material Culture (AHM), University of Amsterdam in combination with Article Processing Charges (APCs).

Article processing charge

The editorial board strongly advises researchers in funded projects to make a contribution to the journal. As an indication, a research paper costs € 1000,- to publish, whereas a project description, interview or book review costs €500,-. Please contact the Managing Editor for more information on how you can support this journal by using available funds for the Open Access contribution.

Author Guidelines

Preparing your manuscript

Articles should be submitted to our editorial platform Manuscript Manager: manuscriptmanager.net/hmc.

Research papers should not be longer than 6000 words (including references). For illustrations, please subtract 400 words per page (e.g. half page illustration, minus 200 words). The journal accepts articles written in British English only. Please upload your article as a Microsoft Word file, including a list of works cited at the end of the article.

For references and general principles of style, the journal uses the author-date system following the Chicago Manual of Style, 18th edition. A quick guide to the main citation forms and a Q&A can be found on here. You may have access to the full edition through your university library.

For spelling, please refer to the *Merriam-Webster's Collegiate Dictionary* as an authoritative guide for spelling and hyphenation. This dictionary is available online at www.m-w.com. Always use preferred (first-listed) spellings.

- You should submit an abstract of not more than 150 words and 5-8 keywords that accurately describe the subject of your article and do not repeat any words from the title. A list of citations/bibliography should be included to allow cross-referencing by CrossRef.
- Any section headers should be marked clearly as a header. Do not number section and do not use more than one sub-heading.

Illustrations

Please read the guidelines for the inclusion of visual materials here and the guidelines for submitting the required Alt-Text for each image, map, or graph here.

Tables

Each table should be numbered in sequence using Arabic numerals (i.e. Table 1, 2, 3 etc.). Tables should also have a title that summarizes the whole table, maximum 15 words. Detailed legends may then follow but should be concise.

Small tables can be embedded within the text, in portrait format (note that tables on a landscape page must be reformatted onto a portrait page or submitted as additional files). These will be typeset and displayed in the final published form of the article. Such tables should be formatted using the 'Table object' in a word processing program to ensure that columns of data are kept aligned when the file is sent electronically for review. Do not use tabs to format tables or separate text. All columns and rows should be visible, please make sure that borders of each cell display as black lines. Colour and shading should not be used; neither should commas be used to indicate decimal values. Please use a full stop to denote decimal values (i.e., 0.007 cm, 0.7 mm).

Supplementary Files

AUP provides authors with the option to include datasets, tables, video files, or other information as supplementary information, on FigShare. Please let the Managing editor know when you have such files, for precise instructions on how and when to upload these.

Revising Your Article

Authors **must** submit the revised version of the manuscript using Track Changes/Comments tools of Word so that the Subject Editor can see the corrections and additions.

Authors **must** address all critiques of the referees in a response letter to the editor and submit it along with the revised manuscript through the online editorial system. In case a response letter is not submitted by the authors, the editor has the right to reject the manuscript without further evaluation. When resubmitting a manuscript that has been previously rejected with resubmission encouraged, authors **must** include the response letter to the article text file, and the pdf review version, so that it gets to the Subject Editor and the reviewers during the peer review.

Article checklist

A complete article consists of the following elements:

Article title

Title of article: Subtitle of article

- Title: Sentence case
- Colon between title and subtitle (if any)
- No footnotes attached to the title
- No bold (use when needed sub-/superscript, and/or italics only for the terms in Latin)

Author names

- Omit titles, degrees, etc.
- Provide ORCID-ID if available

Affiliation

(Department,) Institution, City, Country

Running head

- A short version of title up to 50 characters (including spaces); normally the short title should have been suggested by the authors and checked for clarity by the copy editor

Abstract

- No references to tables, figures, etc., no footnotes
- No citations
- Should be written consistently in either third or first person
- Note: The abstract has to be a stand-alone entity, to present a really well written and concise summary of the article!

Keywords (up to 8 words)

keyword a, keyword b, keyword n

- Do not repeat words from the title
- Listed in *alphabetical order* and separated by commas
- Lowercase letters, except proper names
- No bold font
- Without any punctuation marks after last keyword

Publication

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Promotion

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- Mention it via your social media and tag @Heritage, Memory and Conflict Journal (on LinkedIn) and @AmsterdamUPress.
- Add a link to your personal webpage to the AUP website. We collect usage data here so the more people access the article on the official platform, the more information we have.
- A journal flyer is available on the journal's site on AUP Online.

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